



Project Support Application

Before completing this form, the Proposer is advised to discuss the proposed project with the *Universitas 21* Manager for their University (details of Managers are available at <http://www.universitas21.com/memberlist.html>).

In addition, the Proposer is recommended to read the document entitled the U21 Strategic Plan (www.universitas21.com/strategicplan.pdf) which sets out the strategic direction of *Universitas 21*, against which decisions for support (financial or other) will be made.

Only one form needs to be completed per project, irrespective of the number of possible partners to the project from within the *Universitas 21* network.

Part 1: Proposer Information (please print or type)

Name		
Address		
Telephone		
Fax		
E-mail		
Date full project submitted		
<i>Office use only</i>	<i>Project status</i>	<i>Date</i>

Part 2: Project information

Proposed name of project	
<i>Universitas 21</i> partner institution(s) in the project (please indicate lead institution)	
Describe the project in sufficient detail to enable understanding by non-specialists in the relevant area to understand how it will be conducted and the benefits it will deliver. <i>Continue on additional sheets if necessary</i>	

<p>Is the project an initiative of a U21 Collaborative Group. If so, which one?</p>	
<p>Will there be non-U21 partners?</p> <p>If so, please list them and give a brief explanation of their relevance to the project and the work of <i>Universitas 21</i></p>	
<p>How does the proposed project support the areas identified in the U21 Strategic Plan. Please be explicit and explain the link(s).</p>	
<p>What outcomes to the Project do you envisage?</p>	
<p>How will you ensure that the outcomes of the project are disseminated around the network?</p>	
<p>What track record do you have in delivering projects of this nature?</p>	

Universitas 21 is not primarily a grant giving body and is not able therefore to fund research or other initiatives in their entirety. We recognise the importance of encouraging developments, irrespective of our role in funding them.

Part 3: Funding requirements

<p>Are you seeking funds from Universitas 21 to support this work, or U21 endorsement only?</p>	
<p>If funding is sought from other sources, please give names of those funding bodies, date application submitted and amount applied for, indicating which activities are to be funded by U21 funds.</p>	
<p>What alternative or additional sources of funding have been identified?</p> <p>At what stage will or has an application for funds been made to these sources?</p>	
<p>Please state the level of funding requested from U21.</p> <p><i>(Funding will be given in US\$. If any other currency is requested, conversion at the exchange rate of the day to US\$ will be made when the application is considered.)</i></p>	

Part 4: Supporting documents

Please provide a detailed budget and breakdown of proposed expenditure, indicating clearly how U21 funds would be used. *(Tick box to confirm this is included)*

Please provide a detailed outline of activity, identifying those responsible for delivery *(Tick box to confirm this is included)*

We will require a written report at the end of the project for use in U21 publications, as well as a financial report on the expenditure of U21-allocated funds. *(Tick box to confirm this will be submitted)*

Please give below the name of the U21 Manager in your University with whom you have discussed the project and who will speak on behalf of the project when it is discussed.

<p>Name of U21 Manager in your University</p>	
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Please return your form and any supporting documentation to your University's U21 Manager, who will submit it to the Secretariat to be tabled at the next Managers' Meeting.